



Healy Consultants



Tax Invoice

To our Client

Company Reg. No.: 921530

Address to be advised

Date: Tuesday, February 21, 2012

Invoice No: 2011 – 10 – 029

Professional services rendered	Note	Year 1 AU\$	Year 2 AU\$
Australian Company formation	1.	2,100	1,300
Australian resident director services	2.	4,950	4,950
Australian resident director <i>refundable</i> deposit	3.	1,500	0
Assistance opening a Corporate Bank Account (if required)	4.	2,850	0
Registration for GST and ABN	5.	750	0
Australian business address for invoicing purposes	6.	1,100	1,100
Total Healy Consultants fees	7.	13,250	7,350

Note: this invoice needs to be tailored for each Client. The above services and fees represent the average requirements of our Clients.

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Notes to invoice above

1. These costs include **a)** annual Government License fees **b)** Registered Business Office for 12 months and **c)** Company Secretary fees for 12 months. In accordance with Section 142 of the Australia Corporations Act 2001, a Company shall as from the date of its incorporation have a registered office in Australian, to which all official Government communications and notices may be addressed and which shall be open and accessible to the public for not less than 3 hours during ordinary business hours on each day, Saturdays, weekly and public holidays excepted. To comply with this statutory requirement, Healy Consultants Australian business office will be the registered office address for your Australian Company. Thereafter, this address will be used to receive Government correspondence including **a)** Annual Tax Return **b)** Notice of changes in Australian Company Law **c)** Notice of liquidation of company **d)** notification of annual business license fees overdue. Please note, the Australian Company Registered Office address shall **not** be printed on our clients' sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our clients' requirement to have an Australian business address is a separate service explained in more detail under Virtual Office services in section **5** below.

Healy Consultants' Australian Company Secretary annual responsibilities include:

- a. Preparation and filing of Annual Return;
 - b. Securely maintain company records and chop;
 - c. Prepare the Annual meeting documents for signature;
 - d. Filing of notice of change of registered office and business address; preparation of minutes;
 - e. Filing notice of change of directors and secretary.
2. In accordance with Section 201A of the Australia Corporations Act 2001, every Australian Company shall have at least one director who is ordinarily resident in Australian. Most of our Clients request Healy Consultants to be the resident director. Healy Consultants resident director service fee amounts to US\$ 4,950 per annum;

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3. Healy Consultants will collect a refundable deposit of US\$1,500 from our client. This refundable deposit will be held in trust until our Client no longer requires Healy Consultants to act as Company Secretary and Resident Director. In the unfortunate event our client misuses their Australian Company and flees the country, Healy Consultants (as Company Secretary and Resident Director) will be left to face the Australian Government Authorities. In this instance, the client forfeits his refundable deposit and the funds will be used to cover future litigation expenses or liquidation costs incurred by Healy Consultants.
4. Healy Consultants will open an Australian corporate bank account without you having to visit the bank. Your corporate bank account will be with one of the top 5 international retail banks and will include ATM card, internet banking and cheque book; It is very difficult to open a corporate bank account **i)** for a foreign company and **ii)** without bank signatories needing to travel. Healy Consultants is the only Firm in Asia capable of efficiently and effectively completing this task. Finally, it is time consuming for Healy Consultants to complete this task, consequently we ask our Client to compensate us with US\$ 2,850. Credit card applications are additional services and additional fees;
5. In accordance with GST Law, a Australian Company is obliged to register for GST. Healy Consultants will be happy to assist you with GST registration for a one time fee of US\$750;
6. Most of our Clients wish to place Healy Consultants Australian Office address on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100. Refer to attached Adobe file to view a draft virtual office agreement:



Double click on the attachment included here!

7. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#). Please review this invoice carefully to identify errors. During the rush of a business day, it is possible Healy Consultants inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;

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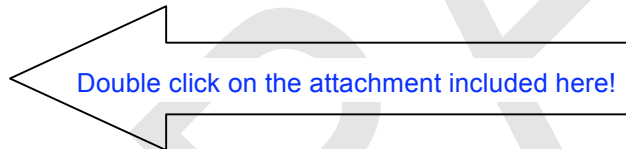


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8. If during the engagement, Healy Consultants realizes the company incorporation is more complex than anticipated, requiring large investment of time, my Firm will revert to request additional fees;
9. As stipulated on our business website and in section 3 of our engagement letter, Healy Consultants will only commence the engagement following **i)** settlement of our fees and **ii)** completion and signing of our legal engagement letter;
10. Healy Consultants will only incorporate your company after 75% of due diligence documentation is received by email. Healy Consultants will only open a corporate bank account after 100% of Client due diligence documentation is received by courier;
11. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your Firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:



US\$ TT details HK
19-4-05.pdf



Double click on the attachment included here!

Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Australian corporate structure.

Best regards

Aidan Healy

Aidan Healy
Managing Director
Healy Consultants

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