



Healy Consultants



Tax Invoice

To our Client

Company Reg. No.: 921530

Address to be advised

Date: Tuesday, March 13, 2012

Invoice No: 2012 – 06 – 016

Professional services rendered	Note	Year 1 US\$	Year 2 US\$
Canada Company formation	1.	2,100	1,300
Assistance opening a Corporate Bank Account (if required)	2.	3,750	0
Use of business address for invoicing purposes	3.	1,100	1,100
Total Healy Consultants fees	4.	6,950	2,400

Note: this invoice needs to be tailored for each Client. The above services and fees represent the average requirements of our Clients.

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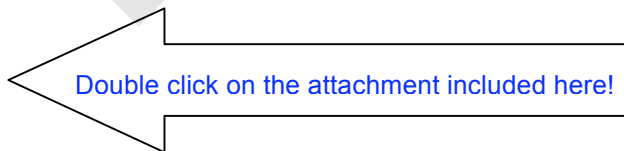
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Notes to invoice above

1. These costs include **a)** annual Government License fees **b)** Registered Business Office for 12 months and **c)** Company Secretary fees for 12 months. In accordance with the Canada Companies Act, a Company shall as from the date of its incorporation have a registered office in Canada, to which all official Government communications and notices may be addressed and which shall be open and accessible to the public for not less than 3 hours during ordinary business hours on each day, Saturdays, weekly and public holidays excepted. To comply with this statutory requirement, Healy Consultants Canada business office will be the registered office address for your Canada Company. Thereafter, this address will be used to receive Government correspondence including **a)** Annual Tax Return **b)** Notice of changes in Canada Company Law **c)** Notice of liquidation of company **d)** notification of annual business license fees overdue. Please note, the Canada Company Registered Office address shall **not** be printed on our clients' sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our clients' requirement to have an Canada business address is a separate service explained in more detail under Virtual Office services in section 3 below.

Healy Consultants consents to act as your Canada Company Secretary and our annual responsibilities include:

- a. Preparation and filing of Annual Return;
 - b. Securely maintain company records and chop;
 - c. Prepare the Annual meeting documents for signature;
 - d. Filing of notice of change of registered office and business address; preparation of minutes;
 - e. Filing notice of change of directors and secretary.
2. Healy Consultants will open a Canada corporate bank account without you having to visit the bank. Your corporate bank account will be with one of the top 5 international retail banks and will include credit card, ATM card, internet banking and cheque book;
3. Most of our Clients wish to place Healy Consultants Canada Office address on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100. Refer to attached Adobe file to view a draft virtual office agreement:



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4. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#). Please review this invoice carefully to identify errors. During the rush of a business day, it is possible Healy Consultants inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;
5. If during the engagement, Healy Consultants realizes the company incorporation is more complex than anticipated, requiring large investment of time, my Firm will revert to request additional fees;
6. As stipulated on our business website and in section 3 of our engagement letter, Healy Consultants will only commence the engagement following i) settlement of our fees and ii) completion and signing of our legal engagement letter;
7. Healy Consultants will only incorporate your company after 75% of due diligence documentation is received by email. Healy Consultants will only open a corporate bank account after 100% of Client due diligence documentation is received by courier;
8. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your Firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:



Double click on the attachment included here!

Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Canada corporate structure.

Best regards

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Aidan Healy

Aidan Healy
Managing Director
Healy Consultants

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Document and Attachments

This document was prepared through Microsoft Word 2007 and attached documents were created through Microsoft Word 2007 and Adobe Acrobat 8.0. If you are unable to accurately and completely read this document and open the attachments, kindly advise us and we will gladly resend the information to you in a different format.

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