

## GUERNSEY LLC TAX INVOICE

Our Client

Company Reg. No.: 921530

Address to be advised

Date: Monday, March 02, 2009

Invoice No: 2009 – 02 – 029

Professional services rendered	Notes	Year 1 US\$	Year 2 US\$
Guernsey LLC formation	1.	7,900	3,500
Assistance opening a local corporate bank account	2.	2,950	0
Use of our business address for invoicing purposes	3.	1,100	1,100
<b>Total Healy Consultants fees</b>	<b>4.</b>	<b>8,000</b>	<b>3,600</b>

### Notes to invoice above

1. These costs include **a)** annual Guernsey government license fees **b)** registered business office for 12 months and **c)** company secretary fees for 12 months. In accordance with the Companies (Guernsey) Law 1994-1996, a Guernsey LLC shall have a registered office in Guernsey to which all communications and notices may be addressed. Healy Consultants Guernsey business office will be the registered office address for your Guernsey company. Thereafter, this address will be used to receive government correspondence including **a)** Notice of changes in Guernsey company law **b)** notice of liquidation of company **d)** notification of annual business license fees overdue. Please note, the Guernsey company registered office address shall **not** be printed on our clients'

**Continued overleaf**

## GUERNSEY LLC TAX INVOICE

sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our Clients' requirement to have a Guernsey business address is a separate service explained in more detail under Virtual Office services in **section 3.** below.

Healy Consultants will act as your Guernsey company secretary, and our annual responsibilities include:

- a. Preparation and filing of annual return;
  - b. Securely maintain company records;
  - c. Prepare the annual meeting documents for signature;
  - d. Filing of notice of change of registered office and business address; preparation of minutes.
2. Healy Consultants will open corporate bank account without you having to visit the bank. Your corporate bank account will be with one of the top five international retail banks and will include credit card, ATM card, internet banking and cheque book.
3. Most of our Clients wish to place Healy Consultants Guernsey office address on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100. Refer to attached Adobe file to view a draft virtual office agreement:



4. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#).
5. Before your international bank provides us a corporate bank account number for your Guernsey LLC, Healy Consultants must deposit US\$2,000 to our Clients' bank account as an initial deposit. This is bank policy, consequently we collect these funds in advance from our Clients.
6. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:

**Continued overleaf**

## GUERNSEY LLC TAX INVOICE



Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Guernsey corporate structure.

Best regards

*Aidan Healy*

---

Aidan Healy  
Managing Director  
Healy Consultants

**Tel:** (+852) 8331 1911 (direct)

**Address:** Room 803, Futura Plaza,  
111 How Ming Street, Kwun Tong, Hong Kong

**Skype:** healyconsultants

### **Confidentiality Notice**

This transmission and accompanying files contain confidential information intended for a specific individual and purpose. This transmission is private and confidential. If you are not the intended recipient, you are hereby notified that any disclosure, copying or distribution or the taking of any action based on the contents of this information is strictly prohibited. Please contact the sender if you have received this mail and you are not the intended recipient.

### **Document and Attachments**

This document was prepared through Microsoft Word 2003 and attached documents were created through Microsoft Word 2003 and Adobe Acrobat 7.0. If you are unable to accurately and completely

**Continued overleaf**

**GUERNSEY LLC TAX INVOICE**

read this document and open the attachments, kindly advise us and we will gladly resend the information to you in a different format.

[Continued overleaf](#)