



# Healy Consultants



## Tax Invoice

Our Client

Company Reg. No.: 921530

Address to be advised

Date: Friday, November 07, 2008

Invoice No: 2008 – 07 – 029

Professional services rendered	Notes	2008 US\$	2009 US\$
Hong Kong Company formation	1.	2,700	1,700
Corporate Bank Account opening	2.	2,300	0
Hong Kong business address for invoicing purposes	3.	1,100	1,100
<b>Total Healy Consultants fees</b>	4.	<b>6,100</b>	<b>2,800</b>
Initial deposit required at account opening – bank policy	5.	2,000	-
Total funds transfer required to complete your engagement	6.	<b>8,100</b>	-

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### Notes to invoice above

1. In accordance with Section 92 of the Hong Kong Companies Ordinance 1984, a Company shall as from the date of its incorporation have a registered office in Hong Kong, to which all official Government communications and notices may be addressed and which shall be open and accessible to the public for not less than 3 hours during ordinary business hours on each day, Saturdays, weekly and public holidays excepted. To comply with this statutory requirement, Healy Consultants Hong Kong business office will be the registered office address for your Hong Kong Company. Thereafter, this address will be used to receive Government correspondence including **a)** Annual Tax Return **b)** Notice of changes in Hong Kong Company Law **c)** Notice of liquidation of Company **d)** notification of annual business license fees overdue. Please note, the Hong Kong Company Registered Office address shall **not** be printed on our clients' sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our clients requirement to have a Hong Kong business address is a separate service under Virtual Office services in section **3.** below.

In accordance with Section 158 of the Hong Kong Companies Ordinance 1984, each Hong Kong Company must appoint a company secretary, who may be a natural person or a body corporate, but the company secretary must be resident in Hong Kong. Healy Consultants consents to act as your Hong Kong Company Secretary and our annual responsibilities include:

- Make application for the annual Business License renewal, upon receipt of the appropriate license fee;
- Preparation and filing of Annual Return;
- Securely maintain company records and chop;
- Prepare the Annual meeting documents for signature;
- Filing of notice of change of registered office and business address; preparation of minutes;
- Filing notice of change of directors and secretary.

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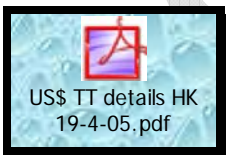


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2. Healy Consultants will open a Singapore or Hong Kong corporate bank account without you having to visit the bank. Your corporate bank account will be with one of the top 5 international retail banks and will include credit card, ATM card, internet banking and cheque book;
3. Most of our Clients wish to place Healy Consultants Hong Kong Office address on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100;
4. All fees quoted in this invoice correspond to fees quoted on Healy Consultants' business website. Please review this invoice carefully to identify errors. During the rush of a business day, it is possible Healy Consultants inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;
5. Before the international bank provides us a corporate bank account number for your Hong Kong company, Healy Consultants must deposit US\$2,000 to our Clients' bank account as an initial deposit. This is bank policy, consequently we collect these funds in advance from our Clients;
6. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your Firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:



US\$ TT details HK  
19-4-05.pdf

Double click on the attachment included here!

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[www.healyconsultants.com](http://www.healyconsultants.com)



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Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Hong Kong corporate structure.

Best regards

*Aidan Healy*

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Aidan Healy  
Managing Director  
Healy Consultants

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This document was prepared through Microsoft Word 2007 and attached documents were created through Microsoft Word 2007 and Adobe Acrobat 8.0. If you are unable to accurately and completely read this document and open the attachments, kindly advise us and we will gladly resend the information to you in a different format.

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