



Healy Consultants



Tax Invoice

Our Client

Company Reg. No.: 921530

Address to be advised

Date: Tuesday, December 06, 2011

Invoice No: 2011 – 01 – 029

Professional services rendered	Notes	Year 1 US\$	Year 2 US\$
Hong Kong Company formation fees	1.	2,700	1,700
Corporate Bank Account opening fees	2.	2,300	0
Hong Kong business address for invoicing purposes	3.	1,100	1,100
Annual accounting and auditing and tax fees	4.	0	4,950
Total Healy Consultants fees	5.	6,100	7,750
Initial deposit required at account opening – bank policy	6.	2,000	-
Total funds transfer required to complete your engagement	7.	8,100	-

Note: this invoice needs to be tailored for each Client. The above services and fees represent the average requirements of our Clients.

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Notes to invoice above

1. In accordance with Section 92 of the [Hong Kong Companies Ordinance 1984](#), a Company shall as from the date of its incorporation have a registered office in Hong Kong, to which all official Government communications and notices may be addressed and which shall be open and accessible to the public for not less than 3 hours during ordinary business hours on each day, Saturdays, weekly and public holidays excepted. To comply with this statutory requirement, [Healy Consultants Hong Kong business office](#) will be the registered office address for your Hong Kong Company. Thereafter, this address will be used to receive Government correspondence including **a) Annual Tax Return b) Notice of changes in Hong Kong Company Law c) Notice of liquidation of Company d) notification of annual business license fees overdue**. Please note, the Hong Kong Company Registered Office address shall **not** be printed on our clients' sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our clients requirement to have a Hong Kong business address is a separate service under [Virtual Office services](#) in section 3. below. In accordance with Section 158 of the Hong Kong Companies Ordinance 1984, each Hong Kong Company must appoint a company secretary, who may be a natural person or a body corporate, but the company secretary must be resident in Hong Kong. Healy Consultants consents to act as your Hong Kong Company Secretary and our annual responsibilities include i) make application for the annual Business License renewal, upon receipt of the appropriate license fee ii) preparation and filing of Annual Return iii) securely maintain company records and chop iv) prepare the Annual meeting documents for signature v) filing of notice of change of registered office and business address; preparation of minutes vi) filing notice of change of directors and secretary.
2. Healy Consultants will open a [Hong Kong corporate bank account](#) without you having to visit the bank. Your corporate bank account will be with one of the top 5 international retail banks and will include ATM card, internet banking and cheque book. It is very difficult to open a HSBC corporate bank account **i) for a foreign company and ii) without bank signatories needing to travel to Hong Kong**. Healy Consultants is the only Firm in Asia capable of efficiently and effectively completing this task. Finally, it is time consuming for Healy Consultants to complete this task, consequently we ask our Client to compensate us with us\$2300;
3. Most of our Clients wish to place Healy Consultants [Hong Kong Office address](#) on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100;

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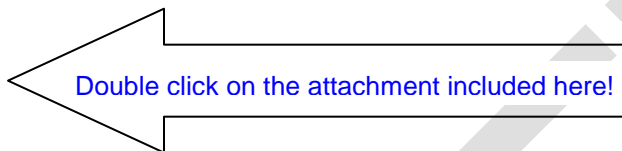
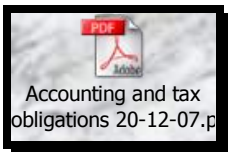


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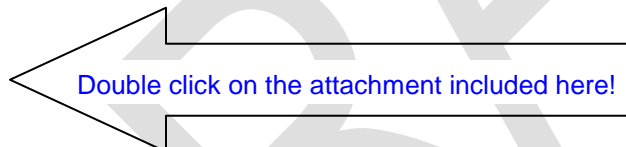
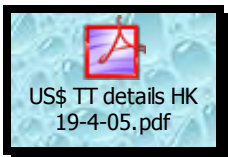


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4. Following receipt of accounting numbers for your Hong Kong Company, Healy Consultants will accurately advise accounting, auditing and tax fees. In the meantime, we included an estimate of fees, based on average fees paid by the majority of Clients to fulfill their annual statutory accounting, tax and auditing obligations. Refer to attached adobe file to view a detailed breakdown of these fees:



5. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your Firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:



6. Before the [HSBC Hong Kong bank](#) provides us a corporate bank account number for your Company, Healy Consultants must deposit US\$ 2,000 to our Clients' bank account as an initial deposit. This is local bank policy; consequently we collect these funds in advance from our Clients. HSBC will deduct up to HK\$4,500 (US\$580) from your company bank account to cover account opening fees. Immediately after bank account opening, Healy Consultants recommends your Firm deposit US\$ funds and HK\$ funds to maintain healthy bank balances to keep the bank account functioning properly;
7. If during the engagement, Healy Consultants realizes the company incorporation is more complex than anticipated, requiring large investment of time, my Firm will revert to request additional fees;

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8. As stipulated on our business website and in section 3 of our engagement letter, Healy Consultants will only commence the engagement following **i)** settlement of our fees and **ii)** completion and signing of our legal engagement letter;
9. Healy Consultants will only incorporate your company after 75% of due diligence documentation is received by email. Healy Consultants will only open a corporate bank account after 100% of Client due diligence documentation is received by courier;
10. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#). Please review this invoice carefully to identify errors. During the rush of a business day, it is possible Healy Consultants inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;

Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Hong Kong corporate structure.

Best regards

Aidan Healy

Aidan Healy
Managing Director
Healy Consultants

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