

SWITZERLAND TAX INVOICE

Our Client

Company Reg. No.: 921530

Address to be advised

Date: Monday, March 16, 2009

Invoice No: 2009 – 02 – 029

Professional services rendered	Notes	Year 1 US\$	Year 2 US\$
Switzerland company formation	1.	12,500	6,500
Switzerland resident director	2.	6,500	6,500
Switzerland resident director <i>refundable</i> deposit	3.	1,900	0
Assistance opening a local corporate bank account	4.	2,950	0
Use of our business address for invoicing purposes	5.	1,100	1,100
Total Healy Consultants fees	6.	24,100	14,100

Continued overleaf

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Notes to invoice above

1. These costs include **a)** annual Switzerland government license fees **b)** registered business office for 12 months and **c)** company secretary fees for 12 months. In accordance with Switzerland company law, every Swiss company is required to have a registered office in Switzerland. Healy Consultants' Switzerland business office will be the registered office address for your Swiss company. Thereafter, this address will be used to receive government correspondence including **a)** notice of changes in Swiss company law **b)** notice of liquidation of company **d)** notification of annual business license fees overdue. Please note, the Switzerland company registered office address shall **not** be printed on our clients' sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our Clients' requirement to have a Switzerland business address is a separate service explained in more detail under Virtual Office services in **section 3.** below.

Healy Consultants will also act as your Switzerland company secretary, and our annual responsibilities include:

- a. Securely maintaining company records;
 - b. Preparing the annual meeting documents for signature;
 - c. Filing of notice of change of registered office and business address; preparation of minutes.
2. In accordance with Swiss company law, a Swiss corporation requires a Switzerland resident director. Most of our Clients request Healy Consultants to be the resident director. Healy Consultants resident director service fee amounts to US\$6,500 per annum.
3. Healy Consultants will collect a refundable deposit of US\$3,900 from our Client. This refundable deposit will be held in trust until our Client no longer requires Healy Consultants to act as company secretary and resident director. In the unfortunate event our client misuses their Swiss company, Healy Consultants (as company secretary and director) will be left to face the Swiss government authorities. In this instance, the client forfeits his refundable deposit and the funds will be used to cover future litigation expenses or liquidation costs incurred by Healy Consultants.
4. Healy Consultants will open corporate bank account without you having to visit the bank. Your corporate bank account will be with one of the top five international retail banks and will include credit card, ATM card, internet banking and cheque book.

Continued overleaf

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5. Most of our Clients wish to place Healy Consultants Switzerland office address on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100. Refer to attached Adobe file to view a draft virtual office agreement:



6. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#).
7. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:



Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Switzerland corporate structure.

Best regards

Aidan Healy

Aidan Healy
Managing Director

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Healy Consultants

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