

Delaware LLC Invoice

Client to provide

Company License no. 268868

Address to be advised

Date: Friday, September 24, 2021

Invoice No: 2021-01- 001AT

Professional services for Delaware LLC (without travel)	Notes	Year 1 US\$	Year 2 US\$
Delaware LLC formation fees (without travel)	1.	1,590	0
Registered agent and legal registered office fees	2.	1,200	1,200
Tax (EIN) registration fees	3.	950	0
Estimate of government registration fees	4.	310	300
USA corporate bank account opening fees (without travel)	5.	5,950	0
Estimate of annual accounting and tax fees	6.	0	2,500
Total Healy Consultants Group PLC's fees payable this month	7.	10,000	0
Estimate of Healy Consultants Group PLC's fees payable after 12 months	8.		4,000

Note: This invoice needs to be tailored for each Client. The above services and fees represent the average requirements of our Clients. I recommend you carefully read the notes below to confirm and

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understand all services required by your firm, eliminating the risk of unwanted fee surprises during the engagement.

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Notes to invoice above

1. Healy Consultants Group PLC's fees to efficiently and effectively complete Delaware LLC registration within [three weeks](#) by **i)** agreeing the optimum corporate structure for our Client, **ii)** settling our accountant and lawyer fees, **iii)** submitting a high quality company incorporation application to the [Delaware Division of Corporations](#) and **iv)** legally minimise USA and international tax. Over the coming months and to more easily secure corporate bank account approval, Healy Consultants Group PLC recommends our Client to keep a simple corporate structure, preferably a sole member and manager of the Delaware LLC. When our Client is ready, Healy Consultants Group PLC will amend his corporate structure of the Delaware LLC. Specifically, my team and I will need to **i)** inform the bank, **ii)** update the state registry, **iii)** pay USA lawyers and accountants fees and **iv)** pay government fees to the [Division of Corporation](#). Depending on the efficiency of the government, this process will be completed within five weeks.

All [engagement fees](#) are agreed and paid up-front and agreed to the fees published on our country web pages. Consequently, there are no hidden fees, surprises or ambushes throughout the engagement. All engagement deadlines are agreed up front in the form of a [detailed project plan](#), mapping out [deliverables](#) weekly throughout the engagement term.



Every week during the engagement, Healy Consultants Group PLC will email our Client a [detailed status update](#). Our Client is immediately informed of engagement problems together with solutions. Your dedicated engagement manager is reachable by phone, Skype, live chat and email and will communicate in your preferred language.

2. The [Limited Liability Companies Act](#) stipulates each Delaware entity must appoint a state registered resident agent. Healy Consultants Group PLC will act as your Delaware company agent and our annual responsibilities include **i)** preparation and filing of the annual return in 2021, **ii)** securely maintaining company records, **iii)** liaising with the Delaware government on behalf of our Client, **iv)** legal filing of changes of company structure and **v)** reminding our Client of annual statutory deadlines. Furthermore, our Client must maintain a legal registered office in Delaware, to which all official government communications and notices may be addressed. To comply with this statutory requirement, Healy Consultants Group PLC's Delaware business office will be the registered office address for your local entity. Thereafter, this address will be used to receive government correspondence including **i)** annual tax returns, **ii)** bank statements and **iii)** other government communications. Our Client can place Healy Consultants Group PLC [Delaware office address](#) on invoices, contracts, websites and business cards.
3. In accordance with [Internal Revenue Service's](#) (IRS) guidelines, all entities are must register for an [Employee Identification Number](#) (EIN). The EIN is also a requirement before a business can hire employees in Delaware and open a USA bank account. This tax number is not a corporation tax number nor a personal income tax number of the beneficial owners.

The Federal Tax ID or EIN application will be submitted as soon as Delaware company is incorporated. The IRS may process the application and tax ID number in up to two months.

Our Client, may to opt to proceed with the expedited service to obtain the EIN. Healy Consultants Group PLC charges an additional fee of US\$500 for expedited services to secure the EIN within two weeks. The fee includes the additional government fee to obtain the expedited service.

4. For an active Delaware holding company, annual [accounting and tax](#) fees of US\$2,500 are an estimate of Healy Consultants Group PLC's fees to timely accurately and completely discharge. Our Client's

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annual legal, accounting and tax obligations. Annually, my team and I must submit to the local government: **i)** a [legal return](#) to the Delaware State Registrar and **ii)** an entity tax report to the IRS. The annual tax return includes **a)** balance sheet assets and liabilities, **b)** P&L, **c)** the member allocation of profit and losses and **d)** note disclosures explaining tax liabilities and exemptions. We recommend the first accounting year end be 31 December 2021.

The Delaware LLC is a pass-through entity and neither has a permanent establishment in the USA nor local customers nor employees. Consequently, the single member Delaware LLC is legally tax exempt of all USA taxes, including corporation tax, personal income tax and sales taxes. Furthermore, the entity is exempt from an independent statutory annual audit.

In January 2022 and following receipt of draft accounting numbers from your company, our team will more accurately advise accounting and tax fees. To enjoy tax exemptions, it is important the annual government reports are properly prepared and timely submitted, together with the relevant disclosures. Our in-house Accounting and Tax Department will prepare the same and explain to the local government why the Delaware LLC is a non-resident entity without a USA permanent establishment.

For a dormant company, Healy Consultants Group PLC's fees are only US\$950. For dormant companies, Tobias must email our in-house Accounting and Tax Department the annual bank statements as evidence of no business activity.

5. Healy Consultants Group PLC will secure multicurrency corporate bank account numbers for our Client's Delaware business. It will take on average two months to secure corporate bank account numbers from the moment a complete quality corporate bank account opening application is submitted to the banks. In most cases, we can secure corporate bank account numbers without our Client's travel to bank's branch. When travel is unavoidable, we refund US\$950.

This is the most challenging part of the engagement. Consequently, we apply our [guaranteed bank account approval or your Money Back policy](#). To maximize the probability of successful multicurrency corporate bank account approvals Healy Consultants Group PLC will:

- ✓ Prepare a quality business plan, including expected inflow and outflow of funds for the first 12 months.
- ✓ Contact multiple banks to secure their written confirmation and welcoming a formal application from our Client's business.
- ✓ Weekly negotiate and aggressively follow up with the bank relationship managers to ensure a timely corporate bank account approval.

There is a 30% probability that the USA bank may request our Client to maintain active virtual office. If required, Healy Consultants Group PLC will provide our Client with [active Virtual Office services](#) including **i)** phone forwarding and **ii)** mail forwarding services for an additional fee.

Before multicurrency corporate bank account approval, most USA banks require state entities to maintain an [active virtual office](#) including **i)** local phone answering with a local landline and **ii)** mail receiving and forwarding from a local physical office address. If required, we will provide our Client with the same for an additional annual fee of US\$1,780. As always, my team and I will aggressively and

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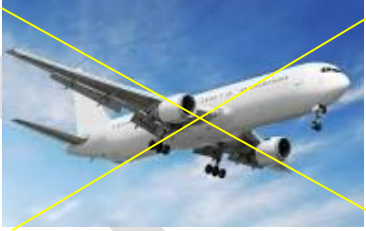
skilfully negotiate an exemption from this administrative obligation and annual cost. The final decision rests with the bank in-house Legal and Compliance Department.

If our Client does not want to wait to first obtain the EIN before initiating the bank account opening process, we can explore non-USA banking options where obtaining EIN first may not be a requirement.

To minimise engagement surprises and align all parties' expectations, I recommend you read [this web page](#), especially the due diligence documentation section.


6. All government fee payments will be supported by original receipts and invoices. Examples of government costs include **i)** reserving the [company name](#) and **ii)** lodgment of company application with the [Delaware Division of Corporations](#). Depending on the profession and operations, an additional state level approval may be required before, during or after company incorporation, incurring additional government fees. Delaware LLCs legally do not bound to prepare a separate Articles of Incorporation. If required, we can prepare an Operating Agreement for our Client which serves the same purpose for a Delaware LLC. Refer to note 15 below. Following engagement completion, Healy Consultants Group PLC will refund our Client any excess of funds received over actual government costs paid.
7. All fees quoted in this invoice correspond to fees quoted on [Healy Consultants Group PLC's website](#). Please review this invoice carefully to identify errors. During the rush of the business day, it is possible that Healy Consultants Group PLC inadvertently made fee calculation errors, typing errors, omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly regarding the same. I apologise in advance if I or my staff made invoice errors; In accordance with [UAE VAT law](#), Healy Consultants Group DMCC is required to impose 5% VAT on all invoices issued to **i)** UAE based Clients or **ii)** multinational Clients setting up business in the UAE. For multinational Clients requiring business set up outside of the UAE, Healy Consultants Group PLC's Dubai LLC sales invoice is zero VAT-rated.
8. Assuming our Clients reengage Healy Consultants Group PLC in year 2, this fee is an estimate of the fees payable next year, 12 months after the date of company registration.
9. The fees quoted in this invoice are a prediction of the fees required to efficiently and effectively complete this engagement in a timely manner. If during the engagement, we realise that the project is more complex than anticipated, requiring a large additional investment of time, my firm will revert to request additional fees. If we complete the engagement faster and more easily than expected, Healy Consultants Group PLC is happy to refund some fees to our Client.
10. Engage Healy Consultants Group PLC to [project manage](#) business set up in every country on the planet. We are the best in the [world](#) at what we do, timely completing the [A to Z](#) of every country engagement.
11. To assist our Clients minimise Forex costs, we offer the payment in SG\$, Euro, Pound, US\$, Bitcoin, Ethereum and Tether (USDT). Kindly let me know in which currency your firm prefers settling our fees and I will send an updated invoice. Thank you.
12. In accordance with [Limited Liability Companies Act](#), there is no minimum share capital amount mandated for Delaware company incorporation. The minimum deposit for a USA bank account can range from US\$5,000 to US\$50,000 contingent to (not limited to) our Client's nationality and business activity.

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13. If our Client requires [nominee shareholder and director services](#), we will be pleased to assist. Our fee for professional passive nominee corporate shareholder amounts to US\$4,500 per annum. Our fee to be both nominee director and shareholder amounts to US\$6,600 per annum. Additional fee will be levied if our Client requires the nominees to be resident in USA. Being the sole shareholders and sole director of a Client's company exposes Healy Consultants Group PLC to reputation, litigation and financial risk.
14. If our Client and Healy Consultants Group PLC properly plan this engagement, our Clients will **not** have to travel during this engagement. Our team will efficiently and effectively complete company registration and corporate bank account opening in a timely manner without our Client's presence. Instead, our Client will need to **i)** sign and get documents legalised in the embassy in their country of origin and **ii)** courier the originals to Healy Consultants Group PLC's office.
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15. If required, we can supply our Client with an Operating Agreement for the Delaware company. Our additional fee for the standard single-member Operating Agreement will be US\$1,250 and additional fees will be levied for tailoring custom templates and multi-member LLCs.
16. Depending on our Client's business and nationality, the USA government may require a special regulatory license to carry on your business in the country. We will assist our Client secure license approval, and there may be additional engagement fees. However, the government enjoys ultimate power of approval of company registrations and business licenses.
17. Some of our Clients request Healy Consultants Group PLC to provide [temporary shared office space](#) for six months until their preferred business premises is found. If your firm requires this service, our one-time fee is US\$950. Monthly rental thereafter is paid directly to the landlord, independent of Healy Consultants Group PLC.
18. If required, we will be pleased to assist your firm to secure [employee/investor visa approvals](#) through L-1 or E-1/E-2 routes. Our fee is US\$12,950 for the first employee and US\$11,950 per employee thereafter. Our employee visa fees includes preparation of a quality visa application and submitting to the correct government immigration officers. There are multiple conditions that must be met to obtain visa approval, including (not limited to) **i)** the person must be engaged in substantial trade between the United States and the treaty country and **ii)** the person is expected to develop and direct the operations of the entity. The government enjoys ultimate power of approval of visa applications. Consequently, guaranteed success is outside of our control. What is inside our control is the preparation and submission of a high quality immigration visa application that maximises the likelihood of visa approval.
19. It is important our Clients are aware of their personal and corporate tax obligations in their country of residence and domicile. Let us know if you need us help to clarify your local and international annual tax reporting obligations.
20. During the engagement, shareholders and directors' documents may need to be translated into English before the government and bank approve company registration and corporate bank account opening respectively. Consequently, our Client should budget for possible additional translation and embassy attestation fees. Either our Client or Healy Consultants Group PLC can complete this administrative task.

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As always, Healy Consultants Group PLC will negotiate with all third parties to eliminate or reduce additional engagement costs. For transparency purposes, all third-party fee payments will be supported by original receipts and invoices. Examples of possible third-party payments include **i)** embassy fees, **ii)** notary public costs and **iii)** official translator fees.

21. During our Client's engagement, multiple couriers will be sent to **i)** governments and banks, **ii)** lawyers and accountants and **iii)** to our Client. Average total engagement courier fees approximate US\$350 and it is fair and reasonable we ask our multinational Clients for these third-party costs. As always, courier fee payments will be supported by original receipts and invoices. Following engagement completion, Healy Consultants Group PLC will refund our Client any excess of funds received over actual courier costs paid during the engagement. Thank you for your understanding.
22. Some of our Clients engage Healy Consultants Group PLC to [recruit local employees](#). We have a lot of experience in this area and we are quite skilled at securing quality candidates for our Clients.
23. As stipulated on our [business website](#) and in section 3 of our engagement letter, Healy Consultants Group PLC will only commence the engagement following: **i)** settlement of our fees and **ii)** completion and signing of our legal engagement letter.
24. Some of our Clients require an [immediate USA solution](#). Within a day, Healy Consultants Group PLC can supply our Client **i)** an existing dormant Delaware company number, **ii)** an already approved USA Citibank corporate bank account number and **iii)** a business address. Turnkey solutions are attractive to those entrepreneurs who wish to immediately close a country deal, sign a contract or invoice a customer. 
25. Healy Consultants Group PLC will only incorporate your company after 75% of [due diligence documentation](#) is received by email. Healy Consultants Group PLC will only open a corporate bank account after 100% of the Client's original due diligence documentation is received by courier.
26. During the annual renewal engagement with our Client, our in-house [Legal and Compliance Department](#) reviews the quality and completeness of our Client file. Consequently, Healy Consultants Group PLC may revert to our Client to ask for more up to date [due diligence documentation](#).

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Thank you for your business and we look forward to working closely with you over the coming weeks as we [project manage](#) your Delaware business set up engagement.

Best regards,

Aidan Healy

Aidan Healy

[Business owner](#)

Healy Consultants Group PLC

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