

Expectations of a Client Engagement Project Manager	Monthly Salary
<ol style="list-style-type: none"> <li>1. You are a leader in the department. Other staff come to you for advice and support. You are an expert in several areas of the business, e.g., global corporate banking solutions, country immigration visas, Middle East business set up, South America company registration etc;</li> <li>2. At one time can project manage with supporting staff i) two US\$20k client engagements ii) 3 new US\$10k client engagements and iii) 7 ongoing client engagements. Emails approximately 10 clients per day;</li> <li>3. Excellent multi-task skills, gets through approx 20 tasks per day. Yet remaining calm and a peaceful influence in the Department;</li> <li>4. Supervises and guides other staff members, reviewing their Client emails and deliverables;</li> <li>5. You can prepare <a href="#">detailed engagement strategy documents</a> and other client deliverables with minimal supervision from Aidan;</li> <li>6. You can communicate and negotiate solutions with global lawyers and accountants (our suppliers), achieving engagement goals despite the challenges. Constantly asking probing questions of suppliers to find common sense solutions for our Clients';</li> <li>7. You close multiple monthly sales with Clients and receives regular monthly bonuses;</li> <li>8. Responsible for handling big client engagements with minimal supervision by Aidan. Excellent business writing skills, you can send emails to many clients without Aidan review;</li> <li>9. Aidan relies on you for business ideas and solutions. Throughout the year, you constantly improve internal procedures and processes;</li> <li>10. Can meet Clients without Aidan supervision. Clients rely on you, coming directly to you for advice. You regularly ring and email clients to maintain positive relations;</li> <li>11. You give a lot of yourself to the business, including working post 6pm to aggressively advance engagements. You do whatever it takes to get engagements done and keep Clients' happy;</li> <li>12. You have high standards of efficiency and timeliness and reliability and integrity and accountability and transparency. Excellent problem solving skills with minimal supervision from Aidan;</li> </ol>	<p style="text-align: center;">Between  <b>S\$7,000</b>  to  <b>S\$10,000</b></p>

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<p>As well as doing the above, a quality employee enjoying this salary is expected to be the following also:</p> <ol style="list-style-type: none"> <li>1. Is an expert in all areas of Healy Consultants business. Is a Department leader, supervising all staff;</li> <li>2. You are critical to the success of the business and Aidan relies a lot on you for i) ideas and solutions ii) staff supervision iii) keeping clients happy;</li> <li>3. You significantly contribute to Healy Consultants income. A guide is making at least 5 Client sales per month with minimal input from Aidan. Supervising junior staff and guiding them to close additional sales;</li> <li>4. You send all emails to all clients without Aidan review. Responsible for supervising all client engagements with no supervision from Aidan;</li> <li>5. You do a lot of business development and research including writing business web pages for Global Hedge Funds set up, global Trusts and Foundations, global Stock Exchange Listings, global corporate finance,</li> <li>6. Working closely with Aidan on business development and internal projects;</li> <li>7. Delegates most tasks to supporting staff leaving you time to see the big picture;</li> <li>8. At one time can project manage i) two US\$50k client engagements ii) 5 new US\$10k client engagements and iii) 10 ongoing client engagements;</li> <li>9. Good knowledge of international accounting and tax and global banking solutions;</li> <li>10. You regularly improve i) the professional standards of our business emails ii) our business website iii) our client proposals iv) our office policies and procedures;</li> <li>11. You are trusted and relied on enough to run the Client Engagements Department in Aidan temporary absence. Your presence allows Aidan to i) spend more time with his family ii) spend more time on writing web pages and iii) spend more time on business development;</li> <li>12. You are example to all other staff as to how to efficiently and effectively project manage Client engagements with ease and in a timely manner;</li> </ol>	<p>Between <b>S\$11,000</b> and <b>S\$15,000</b></p>

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<p>As well as doing the above, a quality employee enjoying this salary is expected to be the following also:</p> <ul style="list-style-type: none"> <li>13. Develops and implements new products and services in Healy Consultants including creating web pages and closing deals;</li> <li>14. You are critical to the success of the business and Aidan relies a lot on you for i) ideas and solutions ii) staff supervision iii) keeping clients happy;</li> <li>15. You close at least 10 Client sales per month with minimal input from Aidan. You help supporting staff close another 10 new deals;</li> <li>16. You are ready to be Director and Head of the Client Department;</li> <li>17. Responsible for supervising all client engagements with no supervision from Aidan;</li> <li>18. Aidan relies on you for business advice and to discuss business ideas;</li> <li>19. Minimum communication with Aidan required;</li> <li>20. Delegates most tasks to supporting staff;</li> <li>21. At one time can project manage i) two US\$50k client engagements ii) 5 new US\$10k client engagements and iii) 10 ongoing client engagements;</li> <li>22. You are trusted to run the office when Aidan is absent for a month or more;</li> <li>23. You action and complete all tasks in the same day, spending on average 15 mins on each task;</li> <li>24. You have high standards of efficiency and timeliness and reliability and integrity and accountability and transparency;</li> </ul>	<p>Between</p> <p><b>S\$16,000</b></p> <p>and</p> <p><b>S\$20,000</b></p>