



# Healy Consultants



## Ukrainian Limited Liability Company Invoice

Our Client's name.

Our Client's address

Date: Friday, October 30, 2015

Company Reg. No.: 921530

Invoice No: 2015- 05 -024

Professional services rendered (without travel)	Notes	Year 1 US\$	Year 2 US\$
Ukraine LLC <a href="#">company formation</a> fees	1.	3,550	1,250
Ukraine <a href="#">legal registered office</a> fees	2.	1,100	1,100
Estimate of Ukraine <a href="#">Government registration</a> fees	3.	50	0
Estimate of Ukraine <a href="#">Government registration</a> fees	4.	3,950	0
VAT registration	5.	750	0
<a href="#">Ukrainian visa (business long term)</a> fees	6.	4,950	0
Estimate of annual <a href="#">accounting and tax</a> fees	7.	0	2,300
Total funds transfer required to complete your engagement	8.	<b>14,350</b>	0
Estimate of Healy Consultants fees payable after 12 months	9.		<b>4,650</b>

**Note:** This invoice needs to be tailored for each Client. The above services and fees represent the average requirements of our Clients. I recommend you carefully read the notes within the attached draft invoices to confirm and understand all services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement;

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### Notes to invoice above

1. Healy Consultants' fees to legally register our Clients' Ukrainian LLC. This fees covers [timely project management](#) by Healy Consultants of our Clients' engagement including **i)** the time taken with our Clients to agree the optimum corporate structure, while legally minimising global taxation **ii)** devising a strategy to complete the engagement without our Client travelling **iii)** finding solutions to [challenges that occur](#) throughout the engagement and **iv)** weekly [detailed email engagement status updates](#) (click link) to our Client. Healy Consultants never gives up until we complete the engagement, regardless of the complexities or obstacles presented by banks and Governments;

All [engagement fees](#) (click link) are agreed and paid up front and agree to the fees published on our country web pages. Consequently, there are no hidden fees or surprises or ambushes throughout the engagement. All engagement deadlines are agreed up front in the form of [a detailed project plan](#), mapping out deliverables by week throughout the engagement term.



Every second fourth day during the engagement, we email our Client a [detailed email engagement status update](#). Our Client is immediately informed of engagement problems together with solutions. Your dedicated engagement manager is reachable by phone, skype, live chat and email and will communicate in your preferred language;

2. In accordance with the [Ukraine Law on Limited Liability Companies](#), (click link), each Ukrainian Company shall as from the date of its incorporation have a legal registered office in Ukraine, to which all official Government communications and notices may be addressed. To comply with this statutory requirement, Healy Consultants Ukraine business office will be the registered office address for your Ukraine Company. Thereafter, this address will be used to receive Government correspondence including **i)** Annual Tax Return **ii)** Notice of changes in Ukraine Company Law **iii)** Notice of liquidation of company. Most of our Clients wish to place Healy Consultants office address on invoices, contracts, websites and business cards;
3. This fee is an estimate of Government costs to complete your Firm's engagement. All Government fee payments will be supported by original receipts and invoices. Examples of Government costs include **i)** paying the registration fee at the Unified State Register of Enterprises and Organizations of **ii)** obtaining a statement of receipt from the Pension Fund of Ukraine **iii)** preparing the company stamp **iv)** registering at the District Tax Inspectorate;

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4. Healy Consultants will be pleased to open an Ukrainian corporate bank account without your travel. It is a time consuming task, Healy Consultants will shelter our Client from the administrative challenges. As you can appreciate, it is a difficult task to obtain bank account approval through a newly formed company, when shareholders and directors and bank signatories reside overseas. Healy Consultants will prepare a business plan for the bank to optimize the probability of corporate bank account approval. Depending on our Client business and nationality, there is a 20% probability the banks will request a bank signatory to travel for a one hour bank interview. Healy Consultants will try its best to negotiate with the bank for a travel exemption. If our Client must travel to Australia for corporate bank account opening, Healy Consultants will refund our Client US\$950;

The banks enjoys ultimate power of approval of corporate bank account applications. Consequently, guaranteed success is outside of Healy Consultants' control. What is inside our control is the preparation and submission of a high quality bank application that maximizes the likelihood of approval. To date, we enjoy a 100% approval record because of [our global banking relationships](#) and determination;



Global banks continue to tighten corporate bank account opening procedures, their internal compliance departments completing more thorough due diligence of Clients. Consequently, our Clients should expect the bank account approval period to take up to 4 weeks. Furthermore, global banks now require evidence of proof of business in the country where the corporate bank account will be, including sales contracts or lease agreement;

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5. In accordance with [Ukraine Law on Limited Liability Companies](#), each entity must register for VAT at the State Tax Authority and obtain a VAT number. Healy Consultants will be happy to assist you with VAT registration for a one time fee of US\$750;
6. Healy Consultants will be pleased to assist your Firm obtain Ukrainian business [visa](#) approvals. Our fee is US\$4,950 per person and includes preparation of a quality visa application and submitting to the correct Government immigration officers. The Government enjoys ultimate power of approval of visa applications, consequently, guaranteed success is outside of Healy Consultants control. What is inside our control is the preparation and submission of a high quality immigration visa application that maximizes the likelihood of visa approval. In the unfortunate event the visa application is rejected, Healy Consultants will be happy to submit an appeal to secure visa approval. Healy Consultants fees for each appeal amounts to AUS\$950;

This visa is most commonly requested by our Clients wishing to start a Ukrainian company. The main requirements for this visa include **i)** proof of personal assets **ii)** grounds for visiting Ukraine (business invitation letter) and **iii)** all other standard personal particulars documents. Kindly refer to [this page](#) for additional details on this type of visa. This visa is valid for up to 1 year;

7. For an active trading company, these [accounting and tax](#) fees are an estimate of Healy Consultants fees to efficiently and effectively discharge your annual company accounting and tax obligations. Following receipt of a set of draft accounting numbers from your company, Healy Consultants will more accurately advise accounting and tax fees. For a dormant company, Healy Consultants fees are only AUS\$950;
8. All fees quoted in this invoice correspond to fees quoted on Healy Consultants' [business website](#). Please review this invoice carefully to identify errors. During the rush of the business day, it is possible Healy Consultants inadvertently made fee calculation errors, typing errors or omitted services. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;
9. Assuming our Clients' re-engage Healy Consultants in year 2, this fee is an estimate of the fees payable next year, 12 months after the date of company registration;
10. Healy Consultants [guarantees our](#) Clients a timely, complete business set up solution or your money back;



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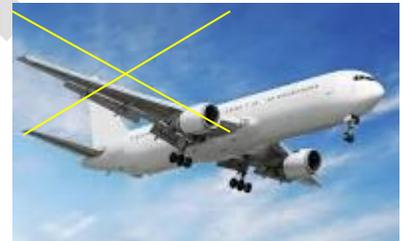


## Ukrainian Limited Liability Company Invoice

11. To assist our Clients minimize Forex costs, we offer the payment in SG\$, Euro, Pound, AUS\$ or US\$. Kindly let me know in which currency your Firm prefers settling our fees and I will send an updated invoice, thank you;
12. In accordance with the Ukrainian Company Law, there is no minimum issued share capital required for a Ukrainian company;
13. In accordance with the [Ukraine Law on Limited Liability Companies](#), every Ukraine company director must have a Ukraine work permit. It takes at least 4 months to secure work permit approval. To efficiently and effectively secure company registration in a timely manner, most of our Clients request Healy Consultants to appoint a temporary nominee resident director. If required, Healy Consultants resident director service fee amounts to US\$9,950 per annum;

Furthermore, every bank signatory of a Ukraine corporate bank account must hold a Ukraine work visa. Consequently, we recommend our Clients' to appoint a resident director who will also be the bank signatory. Thereafter, Healy Consultants will help our Client secure a Ukraine work visa for our Client;

14. If our Client and Healy Consultants properly plan this engagement, our Clients' will ***not*** have to travel during this engagement. Healy Consultants will efficiently and effectively and aggressively complete company registration and corporate bank account opening in a timely manner without our Client presence. Instead, our Client will need to **i)** sign and get documents legalized in the Ukrainian embassy in their country of origin and **ii)** courier the originals to Healy Consultants Ukrainian office;



15. Some of our Clients request Healy Consultants to provide temporary shared office space until our Client finds their preferred office. If your Firm requires this service from Healy Consultants, our one time fee amounts to US\$950. The monthly rent fees will be paid directly to the landlord. Healy Consultants estimates a one person shared office monthly fees to amount to US\$500 whereas a 25sqm. office space amounts to US\$1,596 per month. Alternatively, some of our Clients request Healy Consultants to locate permanent office premises and our one-time fee for this service is US\$950;

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16. As stipulated on our [business website](#) and in section 3 of our engagement letter, Healy Consultants will only commence the engagement following **i)** settlement of our fees and **ii)** completion and signing of our legal engagement letter;
17. Healy Consultants will only incorporate your company after 75% of [due diligence documentation](#) is received by email. Healy Consultants will only open a corporate bank account after 100% of Client original due diligence documentation is received by courier;
18. It is important our Clients' are aware of their personal and corporate tax obligations in their country of residence and domicile; and they will fulfil those obligations annually. Let us know if you need Healy Consultants help to clarify your local and international annual tax reporting obligations.
19. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your Firm daily feedback as to engagement status. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts.



SCB USD Bank Details  
for Healy Consultants.



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Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your Australia corporate structure.

Best regards,

*Aidan Healy*

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Aidan Healy  
Managing Director  
Healy Consultants Group

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