

## Australia Entity Name Registration Invoice

Our Client's name

Company Reg. No.: 201623711R

Our Client's address

Date: Wednesday, April 10, 2019

Invoice No: 2019- 12 -006p

Professional services rendered	Note	AU\$
Australian <a href="#">Company</a> name reservation fee	1.	590
<b>Total Healy Consultants Group PLC's fees</b>	<b>2.</b>	<b>590</b>

**Note:** The above services and fees represent the average requirements of our Clients. I recommend you carefully read the notes below to confirm and understand all services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement;

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### Notes to invoice above

1. This cost includes Healy Consultants Group PLC fees to efficiently and effectively project manage our Clients engagement **i)** without our Client travelling and **ii)** our Client sending one courier to us. This fee also includes the time taken with our Clients to agree the optimum corporate structure, while legally minimising global taxation.

All [engagement fees](#) (click link) are agreed and paid up front and agree to the fees published on our country web pages. Consequently, there are no hidden fees or surprises or ambushes throughout the engagement. All engagement deadlines are agreed up front in the form of [a detailed project plan](#), mapping out deliverables by week throughout the engagement term.



Every week during the engagement, Healy Consultants Group PLC will email our Client a [detailed status update](#). Our Client is immediately informed of engagement problems together with solutions. Your dedicated engagement manager is reachable by phone, sms, Skype, [WhatsApp](#), live chat, [Viber](#) and email and will communicate in your preferred language;

This fee is for Healy Consultants Group PLC to reserve the company name. Healy Consultants Group PLC will complete the same after receipt of the signed engagement letter and due diligence information;

2. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#). Please review this invoice carefully to identify errors. During the rush of a business day, it is possible Healy Consultants Group PLC inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;
3. In accordance with the [Australia Companies Act 2001](#), each Australia Company must appoint a company secretary, who may be a natural person or a body corporate, but the company secretary must be resident in Australia. Healy Consultants Group PLC will be the legal Australia Company Secretary and our annual responsibilities include **i)** preparation and filing of the legal Annual Return; **ii)** securely maintain company records and chop; **iii)** liaise with the Australia Government on behalf of our Client and **iv)** legal filing of changes of company structure; and **v)** reminding our Client of statutory deadlines;

In accordance with the [Australia Companies Act 2001](#), a Australia onshore company shall as from the date of its incorporation have a legal registered office in Australia, to which all official Government communications and notices may be addressed. To comply with this statutory requirement, Healy Consultants Group PLC Australia business office will be the registered office address for your Australia Company. Thereafter, this address will be used to receive government correspondence including **i)** tax letters **ii)** notice of the legal annual return; and **iii)** all government communications. Most of our Clients wish to place [Healy ConsultantsPLC's office address](#) on invoices, contracts, websites and business cards;

4. If required, Healy Consultants Group PLC will be pleased to assist your firm to secure employee [visa](#) approvals. Our fee is AUS\$7,950 for the first employee, AUS\$6,950 for the second employee, AUS\$5,950 per employee thereafter. Our employee visa fees includes preparation of a quality visa application and submitting to the correct Government immigration officers. The Government enjoys ultimate power of approval of visa applications. Consequently, guaranteed success is outside of Healy Consultants Group PLC's control. What is inside our control is the preparation and submission of a high quality immigration visa application that maximizes the likelihood of visa approval;

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5. If our Client requires nominee services, Healy Consultants Group PLC will be pleased to assist. Our fee for corporate nominee shareholder amounts to AU\$1,800 per annum. Our fee for a non-resident individual nominee director or shareholder amounts to AU\$3,600 per annum. Our fee for a country resident director or resident shareholder amounts to AU\$ 4,950 per annum. When appointing a nominee Healy Consultants Group PLC collects a refundable deposit of AU\$1,100 per nominee;
6. In compliance with Australian law, every Australian entity must appoint a [Public Officer](#) (PO). The PO is the Company's representative to the [Australian Taxation Office](#) (ATO) and is responsible for **i)** maintaining accurate and complete accounting and tax records and **ii)** timely submitting monthly & quarterly Government reporting to the [ATO](#), including payroll and GST and **iii)** submitting accurate and complete financial statements and corporation tax returns to the Government. Therefore, in Australia it is normal the local accountant be the PO. Healy Consultants Group PLC will only act as PO if we are appointed as local accountant and responsible for all Government tax reporting. Appointing Healy Consultants Group PLC as PO and accountant will trigger additional fees;
7. To assist our Clients minimize Forex costs, we offer the payment in SG\$, Euro, Pound or US\$. Kindly let me know in which currency your Firm prefers settling our fees and I will send an updated invoice, thank you.
8. Some of our Clients request Healy Consultants Group PLC to provide temporary shared [office space](#) for 6 months until their preferred business premises is found. If your Firm requires this service, our one-time fee is AUS\$950. Monthly rental thereafter is paid directly to the landlord, independently of Healy Consultants Group PLC;
9. The minimum share capital for an Australia company incorporation is AU\$1;
10. If during the engagement, Healy Consultants Group PLC realizes the company incorporation and visa application is more complex than anticipated, requiring large investment of time, my Firm will revert to request additional fees;
11. As stipulated on our business website and in section 3 of our engagement letter, Healy Consultants Group PLC will only commence the engagement following **i)** settlement of our fees and **ii)** completion and signing of our legal engagement letter;
12. Healy Consultants Group PLC will only incorporate your company after 75% of due diligence documentation is received by email. Healy Consultants Group PLC will only open a corporate bank account after 100% of Client due diligence documentation is received by courier;

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Thank you for your business and we look forward to working closely with you over the coming weeks as we [project manage \(click link\)](#) your Australian business set up engagement.

Best regards,

*Aidan Healy*

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Aidan Healy

[Chairman](#)

Healy Consultants Group PLC

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### **Document and Attachments**

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