

Luxembourg LLC transfer-in

Client to provide

Address to be provided

Date: Monday, August 29, 2022

Invoice No: 2022 – 08 – 018JO

Professional services for a Luxembourg SARL (no travel)	Notes	2022 €
Luxembourg tax resident company transfer-in service (without travel)	1.	3,450
Luxembourg legal registered office services for 12 months	2.	3,710
Monthly bookkeeping services for 12 months (up to 20 transactions)	3.	5,400
Estimate of annual accounting and tax filing services (active company)	4.	5,870
Total Healy Consultants Group PLC fees payable this month	5.	18,430

Note: The above services and fees represent the average requirements of our Clients. I recommend you carefully read the notes in the following pages; to confirm and understand all services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement.

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Notes to invoice above

1. Within [two weeks](#) from receipt of engagement fees and signed forms, Healy Consultants Group PLC's to legally [transfer-in](#) our Client's existing Luxembourg SARL including *i)* preparing the change of corporate structure forms for our Client's signature and *ii)* ascertaining all outstanding filing obligations with the [Chamber of Commerce](#) (if any) and *iii)* completing due diligence review on the business and *iv)* changing the registered address of the business; and
2. The [Luxembourg Company Law 1915](#) stipulates that each Luxembourg LLC must maintain a legal registered office in Luxembourg. While not legally required, most Clients also request Healy Consultants Group PLC to be the company secretary of their Luxembourg company. As always, Healy Consultants Group PLC will supply this [professional service](#); and
3. Our in-house Compliance & Accounting & Tax Department will assist our Client with monthly [book-keeping services](#), up to a maximum of 20 transactions per month. Every month, our Client to supply us *i)* bank statements and *ii)* all invoices issued and paid by the business. The book-keeping fee quoted in this invoice are a prediction of the fees required to complete this task efficiently and effectively in a timely manner. In the event there is an increase in the number of transactions and / or their complexity, our Firm will revert for more fees in line with [this webpage](#); and
4. Healy Consultants Group PLC in-house Compliance & Accounting & Tax Department will timely accurately and completely discharge our multi-national Clients' annual Luxembourg legal & accounting & tax obligations. Refer to this [web page](#) to better understand this important annual professional service. For a dormant inactive company, our fees are [only €1,200](#). In accordance with the [Luxembourg Company Law 1915](#), Luxembourg companies enjoy a legal exemption from an independent statutory annual audit if *i)* the total balance sheet is less than €3 million and *ii)* the turnover is less than €3 million and *iii)* there is a single shareholder; and
5. All fees quoted in this sales invoice correspond to fees quoted on Healy Consultants Group PLC's business [website](#). Please review this invoice carefully to identify errors, including the embedded web links. During the rush of the business day, it is possible that our Staff inadvertently made fee calculation or typing errors or omitted services or previous fee payments from our Clients. In the unlikely and unfortunate event you identify errors, please revert to us directly and we will immediately amend the invoice. I apologize in advance if I or my staff made invoice errors.
6. After company transfer-in, our in-house [Accounting and Tax Department](#) can help our multi-national Clients with the following [monthly and quarterly](#) statutory Government reporting obligations (if required):



Statutory reporting obligations	When	Comments
VAT returns	Monthly	For VAT-registered companies
Payroll reporting	Monthly	For active staffed companies
Corporation tax reporting	Annually	Advance corporation tax payments
Legal annual return	Annually	For both dormant and active companies

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7. Refer to [this important web page](#) to read additional terms and conditions for this country engagement;
8. Engage Healy Consultants Group PLC to [project manage](#) business set up in every country on the planet. We are the best in the [world](#) at what we do, timely completing [the A to Z](#) of every country engagement;
9. Thank you for your business and we look forward to working closely with you over the coming weeks, as we project manage your Luxembourg company transfer-in.

Best regards

Aidan Healy

Aidan Healy

[Business Owner](#)

Healy Consultants Group PLC