

## SOUTH AFRICA LLC TAX INVOICE

Our Client

Company Reg. No.: 921530

Address to be advised

Date: Thursday, July 08, 2010

Invoice No: 2010 – 02 – 029

Professional services rendered	Notes	Year 1 US\$	Year 2 US\$
South Africa LLC formation	1.	3,580	2,280
Assistance opening a local corporate bank account	2.	4,100	0
Use of our business address for invoicing purposes	3.	1,100	1,100
<b>Total Healy Consultants fees</b>	<b>4.</b>	<b>8,780</b>	<b>3,380</b>

### Notes to invoice above

- These costs include **a)** annual South Africa Government License fees **b)** Registered Business Office for 12 months and **c)** Company Secretary fees for 12 months. In accordance with the Companies Act No 61 of 1973, a South African LLC shall have a registered office in South Africa to which all communications and notices may be addressed. Healy Consultants South Africa business office will be the registered office address for your South African company. Thereafter, this address will be used to receive Government correspondence including **a)** Notice of changes in South African company law **b)** notice of liquidation of company **d)** notification of annual business license fees overdue. Please note, the South Africa company registered office address shall **not**

**Continued overleaf**

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be printed on our clients' sales invoices, business cards or business websites, without the written consent of Healy Consultants. Our Clients' requirement to have a South African business address is a separate service explained in more detail under Virtual Office services in **section 3** below.

Healy Consultants will act as your Vietnam Company Secretary, and our annual responsibilities include:

- a. Preparation and filing of Annual Return;
  - b. Securely maintain company records;
  - c. Prepare the Annual meeting documents for signature;
  - d. Filing of notice of change of registered office and business address; preparation of minutes.
2. Healy Consultants will open corporate bank account without you having to visit the bank. Your corporate bank account will be with one of the top five international retail banks and will include credit card, ATM card, internet banking and cheque book.
3. Most of our Clients wish to place Healy Consultants South Africa office address on invoices, contracts, websites and business cards. Healy Consultants annual fee amounts to US\$1,100. Refer to attached Adobe file to view a draft virtual office agreement:



4. All fees quoted in this invoice correspond to fees quoted on Healy consultant's [business website](#).
5. Before your international bank provides us a corporate bank account number for your South Africa LLC, Healy Consultants must deposit US\$2,000 to our Clients' bank account as an initial deposit. This is bank policy, consequently we collect these funds in advance from our Clients.
6. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your firm daily feedback as to engagement status. Healy Consultants corporate bank account details are outlined in the attached Adobe file, thank you. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts:

**[Continued overleaf](#)**

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Thank you for your business and we look forward to working closely with you over the coming weeks as we engineer your South Africa LLC corporate structure.

Best regards

*Aidan Healy*

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Aidan Healy  
Managing Director  
Healy Consultants

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### **Document and Attachments**

**Continued overleaf**

**SOUTH AFRICA LLC TAX INVOICE**

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